



IGS/V001

**INTENT TO SUBMIT THESIS  
(FOR VIVA VOCE)****SECTION A: TO BE COMPLETED BY THE CANDIDATE**

I intend to submit my thesis to be examined.

Name:

Matric No.:

Programme:

Address:

Tel. No.:

E-Mail:

Title of the Thesis (please write in capital letters):

- (Title of thesis must not exceed 14 words)

I understand that this application will only be processed if the documents are completely provided and all fees are settled; as below. (Please tick  $\checkmark$  in the box if the documents are attached with this form)\*:

1. Thesis abstract in English (proofread by IGS English Editor (IGSE)).
2. Thesis abstract in Bahasa Melayu (proofread by IGS Bahasa Melayu Editor (IGSBME)).
3. The evidence of publication (if any).

Tick  $\checkmark$  in the box if the documents are attached.

Date:

Signature:

Details of Publication (Please attach the evidence of publication)

1. Title of article: \_\_\_\_\_

\_\_\_\_\_

Publisher: \_\_\_\_\_

Year Published: \_\_\_\_\_ Volume: \_\_\_\_\_

Page: \_\_\_\_\_ Issue: \_\_\_\_\_

Name of journal: \_\_\_\_\_

Indexed by:\* ( ) Scopus ( ) ISI

Others: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

2. Title of article: \_\_\_\_\_

\_\_\_\_\_

Publisher: \_\_\_\_\_

Year Published: \_\_\_\_\_ Volume: \_\_\_\_\_

Page: \_\_\_\_\_ Issue: \_\_\_\_\_

Name of journal: \_\_\_\_\_

Indexed by:\* ( ) Scopus ( ) ISI

Others: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

Date:

Signature:

**SECTION C: TO BE COMPLETED BY MAIN SUPERVISOR**

I hereby nominate the examiners as below (Please attach CVs of the examiners):

**EXTERNAL EXAMINERS:**

1. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No \_\_\_\_\_ Fax. No \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No \_\_\_\_\_ Fax. No \_\_\_\_\_ E-mail: \_\_\_\_\_

3. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No \_\_\_\_\_ Fax. No \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No \_\_\_\_\_ Fax. No \_\_\_\_\_ E-mail: \_\_\_\_\_

**INTERNAL EXAMINERS**

1. Name: \_\_\_\_\_

Ext.No. \_\_\_\_\_ HP No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Faculty ( ) FEHA ( ) FBASS ( ) CIGS  
( ) FCCIM ( ) IGS

2. Name: \_\_\_\_\_

Ext.No. \_\_\_\_\_ HP No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Faculty ( ) FEHA ( ) FBASS ( ) CIGS  
( ) FCCIM ( ) IGS

Declaration by main supervisor:

The student has fulfilled the requirement for publication. I am satisfied with his/her progress and have no objection with his/her intention to defend his/her thesis (viva voce).

Date:

Name:

Signature & Stamp:

\_\_\_\_\_

Declaration by co-supervisor:

The student has fulfilled the requirement for publication. I am satisfied with his/her progress and have no objection with his/her intention to defend his/her thesis (viva voce).

Date:

Name:

Signature & Stamp:

\_\_\_\_\_

**SECTION D: TO BE COMPLETED BY THE DEAN OF THE SCHOOL**

I hereby nominate the examiners as below (Please attach CVs of the examiners):

**EXTERNAL EXAMINERS:**

1. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No: \_\_\_\_\_ Fax. No: \_\_\_\_\_ E-mail: \_\_\_\_\_

2. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No: \_\_\_\_\_ Fax. No: \_\_\_\_\_ E-mail: \_\_\_\_\_

3. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

Tel./HP No: \_\_\_\_\_ Fax. No: \_\_\_\_\_ E-mail: \_\_\_\_\_

4. Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Tel./HP No: \_\_\_\_\_ Fax. No: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date:

Signature:

**SECTION E: TO BE COMPLETED BY THE DEAN OF IGS**

I hereby (  ) agree / (  ) not agree\* to accept the intention of the student to undergo the viva voce session. The nomination of the examiners will be endorsed in Jawatankuasa Ijazah Lanjutan (JIL) Kolej.

Date:

Signature:

**SECTION F: FOR OFFICE (IGS) USE ONLY:**

Date this form received:

Endorsed by Faculty:

Date:

Date the student submit the thesis to GSGSG:

Date of appointment of examiners:

Date thesis submitted to the examiners:

Date of viva voce session:

\* Tick  wherever appropriate

\*\*\* 4 copies of thesis should be submitted within 3 months after JIL.