

ABOUT KUPTM

Kolej Universiti Poly-Tech MARA (KUPTM) Kuala Lumpur offers high quality home-grown foundation, diploma, degree and post-graduate programmes in the area of Accountancy, Business and other Social Sciences, Education, Humanities and Arts, Computing, Informatics and Creative Multimedia. KUPTM is ever ready to produce quality and professional workforce who are able to function resiliently and effectively at the global stage.

Kolej Universiti Poly-Tech MARA (KUPTM) Kuala Lumpur is elevated to its university college status from its predecessor Kolej Poly-Tech MARA Kuala Lumpur. It is a part of private higher educational institution wholly owned by Majlis Amanah Rakyat (MARA).

VISION

A Renowned Frontier of Knowledge

MISSION

Nurturing Professionalism and Entrepreneurship through Innovative Education

SHARED VALUE

Creative
Integrity
Proactive
Innovative
Accountability

MOTTO

Trustworthy, Resilient, Blessed

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MESSAGE FROM THE VICE CHANCELLOR

A warm welcome to Kolej Universiti Poly-Tech MARA (KUPTM) KUALA LUMPUR

First and foremost, I would like to congratulate you for succeeding in your study and now able to pursue it to a higher level at KUPTM.

To ensure that all our students meet their educational goals, we go all-out to provide a conducive learning environment that facilitates effective learning.

We have experienced lecturers who could guide and motivate students to meet their life goals. Our lecturers are very committed in making sure their students finish their studies on time and are able to get the right job within short duration of time after that. We also take pride of the fact that our lecturers are not only academic references but also excellent advisors and mentors for students.

It is hoped that this handbook will serve as a useful reference to students about their chosen programme specifications and guidelines.

I wish you all the best in your studies at KUPTM.

Prof. Dr. Darulhsan Bin Abdul Hamid

Vice Chancellor
Kolej Universiti Poly-Tech MARA (KUPTM) KUALA LUMPUR

MESSAGE FROM THE DEAN, INSTITUTE OF GRADUATE STUDIES

Dear Students,

This program handbook has been prepared for your general information and guidance as a student of Master of Business Administration, to familiarize you with the program structure and information related to the program throughout your study at the college. It is important that you read through and understand the contents of this book as a source of reference.

Knowledge oriented student is vital in ensuring all students and staff of the college fulfil the mission and vision of the college to produce students who are proactive, progressive and professional.

Hopefully this program handbook will enable you to understand and adapt yourself academically and socially as a college student.

We are confident that you will be duly rewarded for a brighter future when you register with us provided that you have the right attitude and commitment towards your studies.

I hope you will enjoy the course and experience a productive relationship with your lecturers as well as the support staff at KUPTMKL. I will be available at all times to discuss with you any difficulties or problems as they arise.

Dr. Muhamad Nizam Bin Jali

Dean
Institute of Graduate Studies (IGS)

PROGRAMME BRIEF

The Master of Business Administration is a homegrown program specifically designed to deliver a suitable level of theoretical and practical understanding in business administration that is useful in the workplace. Its first intake was in Jan 2017 and has achieved provisional accreditation in September 2016 from the Malaysian Qualifications Agency (MQA) formerly known as Lembaga Akreditasi Negara, and Full accreditation in September 2018.

This programme consists of various structures and covers different aspects such as human resource management, management information system, strategic management, organizational behaviour, business ethics, research methodology, entrepreneurship, economics, marketing, accounting, finance and few other related courses as well as business research at the end of the final semester.

At the end of the Master of Business Administration programme, the students will be able to acquire knowledge of business administration consistent with current practices as well as employ the skills in managing business activities in the workplace. This programme is suitable for those who are interested in working with the business environment and many else.

Graduates can also further their study at PhD level which useful for pursuing a managerial career that not only limited in public or private industry but also in other areas, as well as allow them to follow their own professional interest.

SECTION 1 – PROGRAMME OVERVIEW

PROGRAMME INFORMATION

1. **Programme Title** : **Master of Business Administration**
2. **Programme Code** : **AB301**
3. **Duration** : **1.5 years (4 semesters)**
4. **Total Credit Hours** : **42 credits**
5. **Medium of Instruction** : **English**
6. **Entry Requirement** :
 - i. A Bachelor's Degree (Level 6 MQF) with Minimum Cumulative Grade Point Average (CGPA) of 2.50 out of 4.00 or its equivalent qualifications as accepted by KUPTM Senate;
 - OR**
 - ii. A Bachelor's Degree (Level 6 MQF) with Minimum Cumulative Grade Point Average (CGPA) below 2.50 out of 4.00 or its equivalent qualifications as accepted by KUPTM Senate, subject to a minimum of 5 years working experience in relevant fields.

AND

Fulfill the following English Language Requirements:

Minimum TOEFL score 550 or IELTS score Band 6 or A degree (Level 6 MQF) from a university in Malaysia with English Language as a medium of instruction or Band 4 Malaysian University English Test (MUET).

7. Programme Description:

The Master of Business Administration (MBA) programme is a graduate programme in which the core business disciplines are enriched with various courses in the management and business environment. This programme is focused to provide students with an academic curriculum that focuses on an action-based learning model that integrates theory, research and application to real world issues. Through the courses, students of the MBA program are encouraged to seek and foster learning environments that stimulate entrepreneurial thinking and enables students to utilize their knowledge to create and launch innovative business ventures.

8. Programme Educational Objectives:

The specific programme educational objectives are for the students to be:

PEO1 Provide students with advanced knowledge and skills in analytical and critical thinking, leadership, entrepreneurial, professionalism and creativity within their specific areas of professional business studies

PEO2 Enable graduates to lead effectively, innovatively and ethically, leveraging on lifelong learning and contributing to industry

9. Programme Outcomes:

It is hoped that upon the completion of the program, graduates should be able to:

PO1 critically evaluate theories and concepts of business;

PO2 apply theories and concepts in the decision making process in the business environment;

PO3 conduct research with minimal supervision and adhere to legal, ethical and professional practices;

PO4 demonstrate managerial and leadership qualities through communicating and working effectively;

PO5 generate solutions to problems using scientific and critical thinking skills; and

PO6 demonstrate the skills and principles of lifelong learning in their academic and career development.

10. Career Opportunities:

- 1) Management Consultant
- 2) Business Consultant
- 3) Marketing Manager
- 4) Investment Banker
- 5) Operations Manager
- 6) Financial Advisor
- 7) Other related with business

11. Awarding Body: Kolej Universiti Poly-Tech MARA (KUPTM) Kuala Lumpur

Programme Structure (Long Long Short)
PROGRAM STRUCTURE - JULY/ LONG SEMESTER/ (LLS)
Master of Business Administration (AB301)

NO.	COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE - REQ	ASSESSMENT	
							COURSE WORK	FINAL EXAM / ASS.
SEMESTER 1 / YEAR 1								
1	MGT5133	Organizational Behavior	Core	3	120	None	80	20
2	BUS5103	Business Research Method	Core	3	120	None	25	75
3	MAC4083	Managerial Accounting	Core	3	120	None	80	20
4	MKT5023	Marketing Management	Core	3	120	None	70	30
TOTAL				12				
SEMESTER 2 / YEAR 1								
1	ECO5123	Managerial Economics	Core	3	120	None	80	20
2	HRM5113	Human Resource Management	Core	3	120	None	70	30
3		Elective 1	Elective	3				
4		Elective 2	Elective	3				
TOTAL				12				
SEMESTER 3 / YEAR 1								
1	ICT4103	Management Information System	Core	3	120	None	60	40
2	MGT6153	Strategic Management	Core	3	120	None	70	30
TOTAL				6				
SEMESTER 1 / YEAR 2								
1	MGT6143	Operations Management	Core	3	120	None	70	30
2	FIN4093	Managerial Finance	Core	3	120	None	70	30
3	BUS6113	Business Research Project	Core	6	240	BUS5103	30	70
TOTAL				12				
GRAND TOTAL				42				

ELECTIVES (CHOOSE 2 COURSES)								
1	MGT5163	Strategic Leadership	Elective	3	120	None	70	30
2	BUS5093	Global Business Issues	Elective	3	120	None	70	30
3	MGT5173	Change Management	Elective	3	120	None	80	20
4	MGT6183	Technology Management	Elective	3	120	None	70	30
5	ETR6013	New Venture Creation	Elective	3	120	None	60	40
6	BUS5073	Business Ethics and Corporate Social Responsibilities	Elective	3	120	None	60	40

Effective as at July 2020 (0720)

Programme Structure (Long Short Long)
**PROGRAM STRUCTURE - NOVEMBER/ LONG SEMESTER
(LSL)**
Master of Business Administration (AB301)

NO	COURSE CODE	COURSE NAME	STATUS	CREDI T	SLT	PRE - REQ	ASSESSMENT	
							COURS E WORK	FINAL EXAM / ASS.
SEMESTER 1 / YEAR 1								
1	MGT5133	Organizational Behavior	Core	3	120	None	80	20
2	BUS5103	Business Research Method	Core	3	120	None	25	75
3	MAC4083	Managerial Accounting	Core	3	120	None	80	20
4	MKT5023	Marketing Management	Core	3	120	None	70	30
TOTAL				12				
SEMESTER 2 / YEAR 1								
1		Elective 1	Elective	3				
2		Elective 2	Elective	3				
TOTAL				6				
SEMESTER 3 / YEAR 1								
1	ECO5123	Managerial Economics	Core	3	120	None	80	20
2	HRM511 3	Human Resource Management	Core	3	120	None	70	30
3	ICT4103	Management Information System	Core	3	120	None	60	40
4	MGT6153	Strategic Management	Core	3	120	None	70	30
TOTAL				12				
SEMESTER 1 / YEAR 2								
1	MGT6143	Operations Management	Core	3	120	None	70	30
2	FIN4093	Managerial Finance	Core	3	120	None	70	30
3	BUS6113	Business Research Project	Core	6	240	BUS510 3	30	70
TOTAL				12				
GRAND TOTAL				42				

ELECTIVES (CHOOSE 2 COURSES)								
1	MGT5163	Strategic Leadership	Elective	3	120	None	70	30
2	BUS5093	Global Business Issues	Elective	3	120	None	70	30
3	MGT5173	Change Management	Elective	3	120	None	80	20
4	MGT6183	Technology Management	Elective	3	120	None	70	30
5	ETR6013	New Venture Creation	Elective	3	120	None	60	40
6	BUS5073	Business Ethics and Corporate Social Responsibilities	Elective	3	120	None	60	40

Effective as at July 2020 (0720)

Programme Structure (Short Long Long)
PROGRAM STRUCTURE - MARCH/ SHORT SEMESTER (SLL)
Master of Business Administration (AB301)

NO	COURSE CODE	COURSE NAME	STATUS	CREDIT	SLT	PRE-REQ	ASSESSMENT	
							COURSE WORK	FINAL EXAM / ASS.
SEMESTER 1 / YEAR 1								
1	MGT5133	Organizational Behavior	Core	3	120	None	80	20
2	BUS5103	Business Research Method	Core	3	120	None	25	75
TOTAL				6				
SEMESTER 2 / YEAR 1								
1	MAC4083	Managerial Accounting	Core	3	120	None	80	20
2	MKT5023	Marketing Management	Core	3	120	None	70	30
3		Elective 1	Elective	3				
4		Elective 2	Elective	3				
TOTAL				12				
SEMESTER 3 / YEAR 1								
1	ECO5123	Managerial Economics	Core	3	120	None	80	20
2	HRM5113	Human Resource Management	Core	3	120	None	70	30
3	ICT4103	Management Information System	Core	3	120	None	60	40
4	MGT6153	Strategic Management	Core	3	120	None	70	30
TOTAL				12				
SEMESTER 1 / YEAR 2								
1	MGT6143	Operations Management	Core	3	120	None	70	30
2	FIN4093	Managerial Finance	Core	3	120	None	70	30
TOTAL				6				
SEMESTER 2 / YEAR 2								
1	BUS6113	Business Research Project	Core	6	240	BUS5103	30	70
TOTAL				6				
GRAND TOTAL				42				

ELECTIVES (CHOOSE 2 COURSES)								
1	MGT5163	Strategic Leadership	Elective	3	120	None	70	30
2	BUS5093	Global Business Issues	Elective	3	120	None	70	30
3	MGT5173	Change Management	Elective	3	120	None	80	20
4	MGT6183	Technology Management	Elective	3	120	None	70	30
5	ETR6013	New Venture Creation	Elective	3	120	None	60	40
6	BUS5073	Business Ethics and Corporate Social Responsibilities	Elective	3	120	None	60	40

Effective as at July 2020 (0720)

COURSE INFORMATION

COURSE DESCRIPTION**1. ORGANIZATIONAL BEHAVIOUR (MGT5133)**

Organizational behaviour is crucial in determining the success of managing and leading people in complex organizations and design workplaces that elicit high performance from individuals, teams and organization. This subject will help students understand the unique challenges and problems that organizational leaders must address.

Pre-requisite: None

2. MANAGERIAL ECONOMICS (ECO5123)

This course focuses on the application of econometrics theory and decision science tools to determine the optimal solution to managerial decision making. The topic covers demand analysis and forecasting, production and costs and pricing and output decisions. At the end of the course, students should be able to apply econometric theory and the analytical tools of decision science and make decisions on how an organization can achieve its objectives most efficiently.

Pre-requisite: None

3. MANAGERIAL ACCOUNTING (MAC4083)

This course provides students with fundamental knowledge and skills in managerial accounting. It requires the students to explain, apply, analyze and evaluate managerial accounting concepts and techniques/tools which are relevant to decision making process at managerial level.

Fundamental topics covered on managerial accounting include cost and management accounting techniques, activity based costing, cost-volume-profit analysis, budgeting, standard costing and variance analysis and other related performance management systems.

Pre-requisite: None

4. MARKETING MANAGEMENT (MKT5023)

This course builds on the understanding of how decisions are made based on the values offered, created, delivered and communicated to the firm's target market. Marketing opportunities would be assessed using tools and concepts such as market-oriented strategic planning and marketing information system. These tools and concepts incorporate marketing research, consumer and/or business buying behavior and competitor analysis. The course ensures a balance between theoretical and application perspectives.

Pre-requisite: None

5. STRATEGIC LEADERSHIP (MGT5163)

This course introduces students to managerial strategic leadership in formal organization. It focuses on building of leadership skills that is vital for effective and competent leadership.

The military origins of leadership, the generic role of leader, levels of leader, values, vision, strategic thinking, the importance of team work, building partnership, corporate spirit and developing today's and future leader. The students will also understand the usage of different indicators to assess leadership effectiveness.

Pre-requisite: None

6. GLOBAL BUSINESS ISSUES (BUS5093)

This course consolidates the business environment in a global manner. With the advent of liberalization and globalization, it is a challenge for the managers to cope with the complex and intense business issues. The course provides a ground for managers to be oriented towards a global business mind-set. Therefore it is applied in nature and focuses on contemporary global business issues.

Pre-requisite: None

7. CHANGE MANAGEMENT (MGT5173)

This is an advanced course that exposes students to the knowledge of the importance of change management and how to implement change in organizations in order to stay competitive and sustain performance. Students will be able to conceptualize the theoretical tools required and practically applied them in resolving organizational issues.

Pre-requisite: None

8. TECHNOLOGY MANAGEMENT (MGT6183)

Technology is rightly regarded as fundamental to business growth and success. Management of technology requires knowledge of technology. This means some awareness of what technology is about and where it fits is within the totality of knowledge. The field of technology management has emerged to address the particular ways in which organizations should approach the use of technology in business strategies and operations. In organizations, technology applies to all section, from marketing to communication, product developments, process innovation, etc. Through technology management learning, student able to understand the way how to harness technology development and innovation to create value for the organization, giving organization the edge to compete and also providing organization the competitive advantage.

Pre-requisite: None

9. NEW VENTURE CREATION (ETR6013)

This course introduces students to new venture creation in real business environment. It focuses on the global entrepreneurial revolution for a flatter world, the entrepreneurial mind crafting a personal entrepreneurial strategy, the entrepreneurial process, clean commerce seeing opportunity through a sustainability lens, creating shaping recognizing, seizing, screening venture opportunities, the entrepreneurial leader and team resource requirements, venture and growth capital, obtaining debt capital, leading rapid growth, crises and recovery and the harvest and beyond.

The students will also exposed to the role model of new venture creation through seminar and new venture business plan writing. The business plan writing will be evaluated by the venture capitalist and bankers.

Pre-requisite: None

10. BUSINESS ETHICS AND CORPORATE SOCIAL RESPONSIBILITIES (BUS5073)

This course demonstrates business ethics and corporate social responsibility in the business world. In this course students will be taught general principles of business ethics, corporate social responsibility, corporate governance, and international business ethics. Case analysis of business ethics and corporate social responsibility will be used to gauge better analyzing in facing ethical dilemmas. Students will discuss on reported cases related to white collar crimes both in local and international scenes.

Pre-requisite: None

11. BUSINESS RESEARCH METHOD (BUS5103)

This course introduces students to a diversity of research techniques and trains them in experiencing the research process that involves identifying problems, collecting, analyzing, interpreting and reporting data, for the purpose of solving problems in the business environment.

Emphasis will be given to the descriptive research design (such as survey research) and causal design, measurement and sampling, commonly used data analysis methods, data interpretation and writing, and reporting of research findings. Students are also trained to write a research proposal in planning to undertake the Master's Project.

Pre-requisite: None

12. HUMAN RESOURCE MANAGEMENT (HRM5113)

This is an advanced course that provides detailed and practical knowledge on human resources management. Topics of discussion include human resource planning, recruitment and selection, training and development, performance management, compensation and benefits, occupational safety and health and employee rights and discipline. Current human resource issues commonly faced by organizations and managerial decision-making process will also be emphasized.

Pre-requisite: None

13. OPERATIONS MANAGEMENT (MGT6143)

Operation management is important since it is concerned with creating the services and products upon which we all depend. All organizations produce some mixture of services and products, whether that organization is large or small, manufacturing or service, for profit or not for profit, public or private. It also discusses the role of organizational managers, in particular the importance of focusing on suppliers and customers who are outside this boundary, as well as on other aspects of the operations system's external environment. The aim of this module is to provide an understanding of the issues and techniques of Operations Management. Providing students with a clear and concise overview of important concepts, it includes new material on ERP, Lean, Six Sigma, service design, and other critical topics. The module contains realistic problems that students will likely encounter on the job, and examines outsourcing and the impact that it has on operations management decisions.

Pre-requisite: None

14. STRATEGIC MANAGEMENT (MGT6153)

This course is an advance course utilizing knowledge from previous learning. It covers the analysis and evaluation of an organization's environment and strategies, and strategies development for effective implementation to achieve competitive advantage and sustainable performance.

Pre-requisite: None

15. MANAGERIAL FINANCE (FIN4093)

The course emphasizes on the elements of financial management such as financial objectives, financial analysis, financial forecasting, financial planning and control, time value of money, valuation of financial assets, risk and return and capital budgeting. In addition, issues relating to financial theory and corporate policies will be elucidated.

Students (to be knowledgeable and competent) in the skills of corporate financial planning. Students will also learn about the ability to act strategically, to communicate a clear vision of the future and to make business decision based on the corporate financial planning perspective.

Pre-requisite: None

16. MANAGEMENT INFORMATION SYSTEM (ICT4103)

This course provides a focus study of information systems (IS) and how today's business firms use information technologies and systems to achieve corporate objectives. The module encompasses the study of current information system issues associated with e-business strategies. Students will be able to analyze on the use of information systems and technologies to achieve bottom-line business results.

Pre-requisite: None

17. BUSINESS RESEARCH PROJECT (BUS6113)

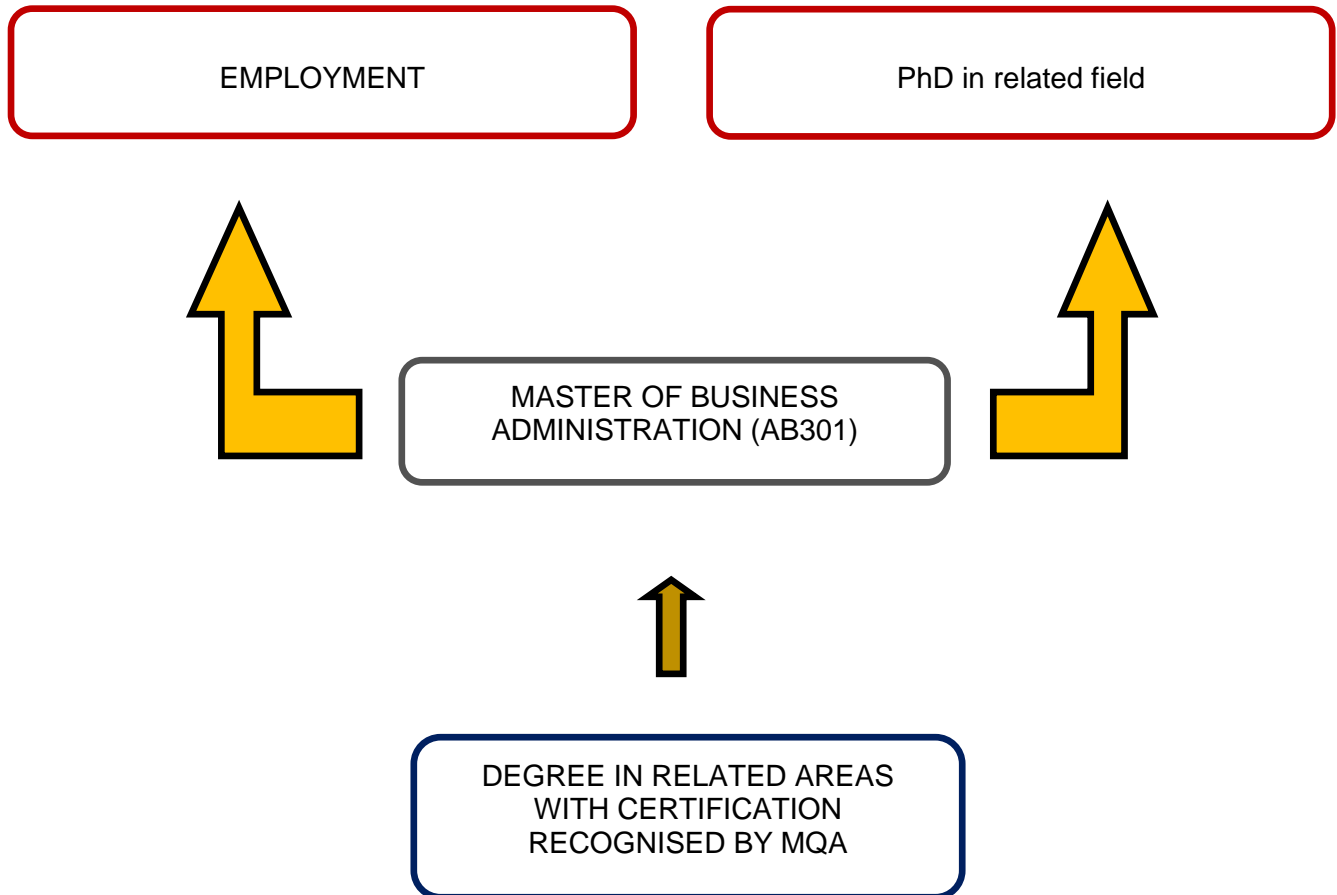
This course introduces students to a diversity of research techniques and trains them in experiencing the research process that involves identifying problems, collecting, analyzing, interpreting and reporting data, for the purpose of solving problems in the business environment.

Emphasis will be given to the descriptive research design (such as survey research) and causal design, measurement and sampling, commonly used data analysis methods, data interpretation and writing, and reporting of research findings. Students are also trained to write a research proposal in planning to undertake the Master's Project.

Pre-requisite: BUS5103

STUDY PATH

AB301: Master in Business Administration



SECTION 2

ACADEMIC INFORMATION

ACADEMIC PLANNER

ACTIVITY	Long Semester	Short Semester
	DAY / WEEK	DAY / WEEK
Registration (New Students)	Day 1	Day 1
Briefing	Day 2	Day 2
Registration (Returning Students)	Day 3	Day 3
Last day for Add/Drop	Week 2	Week 1
Lectures	Week 1 - 7	Week 1 - 7
Mid-Semester Break	1 Week	
Lectures	Week 8 – 14	
Revision Week	1 Week	1 week
Final Examination	2 Weeks	1 Week
Semester Break	2 - 3 Weeks	2 - 3 Weeks

The Academic Calendar for KUPTM has the following features:

- KUPTM uses a 3 three semester system in which a short semester is sandwiched between two long semesters.
- The first semester of the academic year normally begins in March of the academic year normally begins in early of the year which is a short semester with 7 instruction weeks followed by 1 week of revision week and 1 week of final examination.
- The second semester (July) for the long semester, a 7-1-7 split of instruction weeks and semester break followed by 1 week study leave and 2 weeks of final examination.
- The third semester of the academic year begins in November which is another long semester.
- Class replacement will be done in cases where public holidays disrupt the accumulation of 14 instruction weeks within a long semester or 7 instruction weeks of the short semester.
- The semester break may be adjusted whenever possible to coincide with major public holidays (such as Hari Raya and Chinese New Year Celebrations) to minimize class replacement.
- The University reserves the right to make any changes to the academic calendar when necessary. Students are advised to be aware for announcements regarding changes at all times.

Note: Actual academic calendar will be available during briefing

ACADEMIC REGULATIONS

- All KUPTM students are subjected to the academic rules and regulations as outlined in the **KUPTM Academic Regulations for Postgraduate Programmes Handbook, 2019 Edition**. A copy of this handbook can be accessed in the KUPTM website at www.kuptm.edu.my.
- All KUPTM students pursuing academic programmes in collaboration with professional, local or foreign partner institutions are also subjected to the rules and regulations of the partner institutions. A copy of this handbook can be accessed in the KUPTM website at www.kuptm.edu.my

Important Information

1. Plagiarism: Statement

Plagiarism is using other people's ideas such as words, opinions, thoughts, products, information and findings/results, (both spoken or written) inclusive of assignments, project papers, thesis/dissertations, research, proposals, tests and examination papers and pass them off as your own without giving credit to them in the form of citation, acknowledgement and referencing.

The penalties for plagiarism include the following:

- A fail grade of work
- Suspension from academic session
- Expulsion from the University
- Withdrawal or revocation of Master Degree

2. Requirements of Class Attendance

It is mandatory for students attending programme by coursework or mixed mode to attend all learning activities inclusive of lectures/ seminars/ supervisions/ workshops/ tutorials/ laboratory or studio work/site visits.

Specifically, a student who attends a Master programme by coursework must fulfil an attendance requirement of 80%.

3. Award of Master Degree

A qualification award will be conferred on a student who fulfils the following requirements:

- 1) acquired a CGPA of at least 3.00;
- 2) passed all the courses required by the Programme of Study and obtained a Graduate status (GRD);
- 3) fulfilled all conditions and requirements of the University;
- 4) Endorsed by the Senate.

4. Marking Scheme

The official marking scheme of the university and its stipulations are as follows. Students will be given a grade according to this marking scheme.

Postgraduate

All postgraduate students are governed under Scheme of Marks and Grades as given below;

Grade	Mark	Grade Value	Status
A	80 – 100	4.00	Excellent
A-	75 – 79	3.67	Merit
B+	70 – 74	3.33	Very Good
B	65 – 69	3.00	Good
B-	60 – 64	2.67	Fail for core course
C+	55 – 59	2.33	
C	50 – 54	2.00	Pass for elective course
C-	47 – 49	1.67	Fail
D+	44 – 46	1.33	
D	40 – 43	1.00	
F	0 – 39	0.00	

SECTION 3 ADMINISTRATION DIRECTORY

KUPTM MANAGEMENT PANEL

Prof. Dr. Darulihzan Bin Abdul Hamid
Vice Chancellor

Assoc. Prof Dr. Farha Binti Abdol Ghapar
Dean, Faculty of Business, Accounting and Social Sciences acting Deputy Vice Chancellor (Academic)

Assoc. Prof Ts. Dr. Zahrah Binti Yahya
Dean, Faculty of Computing and Multimedia acting Deputy Vice Chancellor (Research and Innovation)

Assoc. Prof Dr. Hj. Mohd Noor Azman Bin Othman
Deputy Vice Chancellor (Student Development and Campus Lifestyle)

En. Kassim Bin Osman
Registrar

Puan Noor Azhani Binti Yaacob
Corporate Planning

Puan Norsiah Binti Abd. Shukor
Finance

Dr. Norasyikin Binti Mahmud
Dean, Faculty of Education, Humanities and Arts

Dr. Muhamad Nizam Bin Jali
Dean, Institute of Graduate Studies

Puan Anwary Syuhaily Binti Rosly
Dean, Institute of Professional Studies

Puan Shariffah Shuhaiza Binti Syed Mohd Nor
Library

Assoc. Prof Dr. Dewi Izzwi Binti Abdul Manan
Research and Management Centre

Dr. Hirnissa Binti Mohd Tahir
Quality & Audit Division

Dr. Muhamad Shamsul Bin Ibrahim
Publication Division

Encik Mohd Marzuki Bin Ali
Centre of Islamic & General Studies

Puan Nor Rosliza Binti Manaf
Centre of Academic Excellence and Services

Encik Kamal Ariffin Bin Ahmad Mustaffa
Student Development and Facilities

Encik Mohd Ruzaini Bin Rajaldin
IT and Communication

KUPTM SENATE

Prof Dr. Darulhsan Bin Abdul Hamid
Vice Chancellor

Assoc. Prof Dr. Farha Binti Abdol Ghapar
Dean, Faculty of Business, Accounting and Social Sciences acting Deputy Vice Chancellor (Academic)

Assoc. Prof Ts. Dr. Zahrah Binti Yahya
Dean, Faculty of Computing and Multimedia acting Deputy Vice Chancellor (Research and Innovation)

Assoc. Prof Dr. Hj. Mohd Noor Azman Bin Othman
Deputy Vice Chancellor (Student Development and Campus Lifestyle)

En. Kassim Bin Osman
Registrar

Encik Abdul Azmi Bin Abdul Aziz
Deputy President (Academic) KPTM

Dr. Norasyikin Binti Mahmud
Dean, Faculty of Education, Humanities and Arts

Dr. Muhamad Nizam Bin Jali
Dean, Institute of Postgraduate Studies

Puan Anwary Syuhaily Binti Rosly
Dean, Institute of Professional Studies

Puan Norsiah Binti Abd. Shukor
Chief Assistant Registrar , Division of Finance

Puan Shariffah Shuhaiza binti Syed Mohd Nor
Assistant Registrar, Librarian

MEMBERS OF FACULTY

Institute of Graduate Studies

No	Name	Highest Qualification & Field Of Specialization	Email Address
1	Dr. Muhamad Nizam Bin Jali	Doctor Of Philosophy	nizam@kuptm.edu.my
2	Dr. Ahmad Fauzi Bin Ahmad Zaini	Doctor Of Philosophy	ahmadfauzi@kuptm.edu.my
3	Dr. Mas Anom Binti Abdul Rashid (Hjh)	Doctor Of Philosophy (Office Systems Management)	masanom@kuptm.edu.my
4	Dr. Nurisyal Binti Muhamad	Doctor Of Philosophy (Accountancy)	nurisyal@gapps.kptm.edu.my
5	Dr. Adam Shukry Bin Ali	Doctor Of Philosophy	adam@kuptm.edu.my
6	Mohd Firdaus Bin Osman	Master Of Business Administration	mfirdaus@kuptm.edu.my